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OL 100

ROUTING AND RECORD SHEET

ADP

SUBJECT: (Optional)

New Communications Service Requirements FY 1991 - 1995

FROM: John M. Ray
Director of Logistics

EXTENSION

NO.

DATE

OL-4127-88



TO: (Officer designation, room number, and building)

DATE

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. C/DA Mang. Staff
7D24 Hqs.

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FORM
1-79**610**USE PREVIOUS
EDITIONS**CONFIDENTIAL**

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17 November 1988

MEMORANDUM FOR: Chief, DA Management Staff

FROM: John M. Ray
Director of Logistics

SUBJECT: New Communications Services Requirements
FY 1991 - 1995

REFERENCES: A. DDA 88-255
B. OC 88-9887

The Office of Logistics has identified two new communications services requirements for the five-year period FY 1991 through FY 1995. Contact officers for each of these requirements are indicated on the Office of Communications service forms, as directed per your memorandum, and are attached to this reply. Please direct any queries relative to these requirements to the individual contact officer.

25X1



John M. Ray

Attachment

25X1



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SUBJECT: New Communications Services Requirements,
FY 1991 - 1995

Distribution:

Orig & 1 - Addressee w/a
1 - D/OC w/a
1 - D/OIT w/a
1 - OL/Files w/a
1 - ADP Official w/a
1 - ADP Chrono w/a

OL/ADP/TC:bp (16Nov88)

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ADMINISTRATIVE - INTERNAL USE ONLY

DATE: November 15, 1988

NOTE TO:

SUBJECT: 1991-1995 Commo Services Reqs

2

REQ. NUMBER:

OFFICE RANK:

OFFICE: Office of Logistics, Printing & Photography Group
(OL/P&PG)

TITLE: Data Transmission Capability

Please check type of New Communications Service.

☐ Enhanced communications to existing capabilities

☐ Communications services for Ongoing Initiatives

☒ Communications services for New Initiatives

REQUIREMENT:

Two-way data transmission must be established between P&PG and other OL offices located throughout the Washington Metropolitan Area.

JUSTIFICATION:

P&PG expects to utilize a Local Area Network (LAN) within the P&PG Building. Communications with any OL-wide networks will be required to facilitate transmission of data among all OL components.

TIME REQUIREMENT:

The time requirement for implementing this capability is dependent upon budgetary factors, the speed of OL-wide development and the interrelationship of other on-going P&PG initiatives.

IMPACT ON LACK OF THIS SERVICE ON OTHER PROGRAMS:

P&PG is currently identifying enhancements to major in-house ADP applications to coordinate with other OL ADP developments, primarily the creation of an OL-wide LAN. The lack of establishing two-way data transmission with the rest of OL will significantly hinder both P&PG and OL-wide longrange plans, future initiatives and ADP enhancements identified by current studies.

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CONTACT:

STAT

Name:

Office:

Office of Logistics,
Printing & Photography Group,
Support Division,
Plans, Programs & Systems Staff

STAT

Telephone:

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DA 88-2255
28 October 1988



MEMORANDUM FOR: Director of Finance


Director of Medical Services
Director of Personnel
Director of Security
Director of Training & Education

25X1
FROM:


Chief, DA/Management Staff

SUBJECT: New Communications Services Requirements FY 1991-95

The annual request from the Office of Communications (OC) for new communications services requirements is attached. Please note the instructions and submit your requirements to the DA/Management Staff, attention:  This will provide OC enough time to give you feedback to include in your FY 91 New Initiatives submissions. If there are any questions regarding the new services form, please contact

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Attach: A/S

cc: Director of Communications
Director of Information Technology

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OC - 9887-88

25 OCT 1988

MEMORANDUM FOR: Chief, Management Staff, DA

25X1 FROM:

Chief, Management and Liaison Staff, OC

25X1 SUBJECT: New Communications Services Requirements,
FY1991 through FY1995

Diane:

25X1 1. The purpose of this memorandum is to begin the process of identifying, costing, and programming resources for new communications services which will be required in the five-year period from FY1991 through FY1995. This process has been in place for several years and has proven to be an effective mechanism to add new services to the communications network.

25X1 2. It is requested that you identify all requirements for new or enhanced levels of communications services for overseas or domestic activities which will be needed by the Directorate of Administration from FY1991 through FY1994. For ease of submission, please forward all of your requirements to the Office of Communications (OC) as has been done in the past. OC and the Office of Information Technology (OIT) will then determine which Office has responsibility for providing the cost analysis for these services. The responsible Office will then develop cost estimates for these new requirements and forward the information to you for inclusion in the Directorate FY1991-FY1995 program plan.

25X1 3. Comptroller guidance for developing new communications services is that operating components will budget for all initial costs for new services that cannot be satisfied within the OIT and OC programs, including site preparation and installation, rental or purchase of necessary equipment, and miscellaneous support costs. Due to reductions in both the OIT and OC budgets, there will be limited funds available for new services. For the foreseeable future, Agency components requesting new or enhanced

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25X1 SUBJECT: New Communications Services Requirements,
FY1991 through FY1995 [redacted]

25X1 communications services should assume that they will be responsible for programming and budgeting for the initial and annual costs of these services. Please do not include near-term requirements (FY89/90) in this submission as they should have been collected in previous years. Unprojected critical requirements will, of course, be discussed on an individual basis. [redacted]

25X1 4. A wide range of secure wideband and narrowband data transmission services required for the current and new Headquarters buildings has been included in the new building support initiative. Should the Directorate of Administration identify other special or unique communications needs for the existing or new building, please include such service requirements in your submission. [redacted]

25X1 5. The FY1991-1995 new communications requirements activity will be tracked within OC by the Management and Plans Branch. In order to meet critical time scheduling, please use the attached sample format and provide your new requirements to OC no later than 18 November 1988. If you have any questions, please contact [redacted]

25X1 [redacted]

25X1 [redacted]

Attachment

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(Classify)
S A M P L E

REQ. NUMBER:

OFFICE RANK:

OFFICE:

TITLE:

Please check type of New Communications Service.

☐ Enhanced communications to existing capabilities.

☐ Communications services for Ongoing Initiatives.

☐ Communications services for New Initiatives.

REQUIREMENT:

JUSTIFICATION:

TIME REQUIREMENT:

IMPACT ON LACK OF THIS SERVICE ON OTHER PROGRAMS:

CONTACT:

Name:

Office:

Telephone: 3-XXXX Secure